

Bridges Library System Board Meeting Minutes
February 19, 2025
Bridges Library System Office

PRESENT: In person: Linda Ager, Art Biermeier, Betsy Forrest, Glenda Dolphin, Diane Knutson, Nancy Wilhelm, Jean Yeomans, Larry Nelson
Via Zoom: Amanda Golson

EXCUSED: Jim Heinrich, Robert Kraus

OTHERS: In person: Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator; Angela Meyers, Bridges Library System Coordinator of Youth and Inclusive Services; Laurie Freund, Bridges Library System Coordinator of Library Development; Nicole Purifoy, Bridges Library System Executive Assistant; Alli Chase, Alice Baker Memorial Library Director and APL Representative
Via Zoom: Joshua Selje, Waukesha County Financial Analyst, Michael Luckey, Interim Jefferson County Administrator

Call to order: Linda Ager, Board President, called the meeting to order at 4:02 PM.

Introductions were completed after the call to order.

Comments from the Public: None

Correspondence: A letter received from the Wisconsin Department of Public Instruction indicating that the first state aid payment to Bridges for 2025 has been completed.

Meeting Minutes: A Biermeier/Forrest motion to approve the minutes of the January 15, 2025 meeting, as presented, passed unanimously.

ACTION ON THE BILLS REPORT

Bills Reports: A Yeomans/Nelson motion to approve the Year-End 2024 invoices and the February 2025 monthly invoices, as presented, passed unanimously.

Financial Reports: A Forrest/Biermeier motion to approve the unaudited Year-End 2024 and January 2025 financial reports for funds 210 and 215, as presented, passed unanimously.

REPORTS

Director: Karol introduced and welcomed the newest Bridges board member, Glenda Dolphin. Karol also gave an update on the progress of library annual reports and noted changes in the system annual report.

APL: Alli reported on several topics discussed at the last APL meeting including a Vega Discover demo by Mellanie, a library calendar demo, and interest in Lending Key. Materials procurement issues, law enforcement visits to libraries, LX Starter, CAFÉ updates and Library Innovation and Improvement Grant requirements were also discussed. Alli also gave a brief overview of events taking place at Alice Baker Memorial Library.

Resource Library: Betsy reported that Karol gave a presentation to the Waukesha Public Library Board which included a showing of the Library Memory Project video. Betsy also noted that budget carryover requests and position reviews are currently happening at the library.

Director Search Committee: Linda reported that the Search Committee reviewed the Bridges Library System Director job posting and advertisement at the last meeting in January. The qualifications survey was approved and has now been sent out. The committee's next meeting date and candidate interview dates were also set.

Summer Library Program Performers' Agreements for 2025: A Wilhelm/Knutson motion to approve the Summer Library Program Performers' Agreements for 2025, as presented, passed unanimously.

Southeastern Wisconsin (SEWI) Libraries Professional Development Overview: Laurie Freund gave a presentation on SEWI professional development.

Trustee Essentials: Chapter 26 The Public Library System Board – the Broad Viewpoint: Karol reviewed and led discussion on trustee training and expectations.

Next Meeting: March 19, 2025 at 4:00 p.m. at the Bridges Library System office.

At 5:10 PM a Wilhelm/Knutson motion to adjourn passed unanimously.

Minutes prepared by:
Nicole Purifoy
Executive Assistant